

JOB SPECIFICATION

JOB TITLE: Swimming Teacher
RESPONSIBLE TO: Swimming Manager / Co-ordinator
RESPONSIBLE FOR: Assistant teacher / volunteers

GENERAL DESCRIPTION

To teach structured swimming classes to various ages and abilities and inclusive to those with SEN/SEND needs also, to ensure aims and criteria's required by the Swim England standards are met. This will be done in a safe and encouraging manner by creating a positive and fun environment.

To carry out assessments on a weekly basis, up loading to the device used at site which links via the online system enabling parents to monitor their child's progress.

Work with the Swimming Manager/Co-ordinator to ensure continuous improvement of the AquaEd / Swim School brand and attend regular meetings throughout the year as and when required to do so.

Keep qualifications up to date by attending CDPs either in-house or via the Institute of Swimming.

SPECIFIC DUTIES

- To plan and deliver the relevant and appropriate teaching programme for AquaEd/Swim School lesson scheme, Schools or Private 1:1 or 1:2 lessons.
- To teach to Swim England standards; maintain current knowledge of governing body programmes, policies and practices.
- To ensure that good customer relations are maintained at all times and appropriate feedback to parents given as required.
- To assess swimmers abilities on a weekly basis against set criteria and support continuous movement.
- To complete registers at the beginning of each lesson and update assessments at the end of each session using the devices available.
- To provide explanations and demonstrate swimming techniques, correct faults and identify ways to improve performance.
- To attend staff trainings both internal and external ensuring knowledge is up to date and relevant.
- Attend Swim Teacher team meetings and any Centre staff meetings as requested.
- To ensure that all equipment used is in good working order and is safe to use as per the site's PSOP.
- To organise and supervise assistants and volunteers as directed by the Swim Manager/Co-ordinator.
- To mentor new Teachers as or when requested by the Swimming Manager/Coordinator.
- To follow and promote the company's Safeguarding Children Policy at all times and report any safeguarding concerns to the Designated Safeguarding Officer.
- To follow and promote the company's Data Protection Policy and raise any concerns to your Swim Manager/Coordinator and the Head Office Data Protection Officer.
- To ensure compliance with the centres Health and Safety procedures and risk assessments reporting any concerns to the Duty Manager and Swimming Manager/Coordinator.
- To follow and adhere to the HR policies and procedures of the company in the correct manner.

InspireAll

- Undertake any other reasonable duties that may be requested by the Swimming Manager / Coordinator or Centre / Business Manager.

SKILLS, KNOWLEDGE AND EXPERIENCE

Essential:

- Swim England (previously ASA) Level 2 Teachers Certificate or equivalent.
- Must be patient, personable, outgoing and motivated.
- Reliable, flexible and committed to customer care.
- Must be able to create a rapport with all ages and abilities.

Desirable:

- Previous experience of Teaching swimming lessons or assisting/volunteering.
- Current RLSS NPLQ or NRASTC.
- Safe Guarding and Protecting Children Certification.